

Guidelines:



Funding Criteria October 2010

What is Quartet Community Foundation?

Quartet Community Foundation manages funding on behalf of individuals, companies, charitable trusts and statutory agencies. This enables us to make grants to charitable groups in the West of England. We have a number of funds to which groups can apply of which the Bristol Legacy Commission funding Programme is one.

Bristol Legacy Commission – Funding criteria

The Commission has been asked by the City Council to help them in reducing inequalities for BME communities under the following themes. Please read the Who can Apply section carefully.

1. Culture
2. Education
3. Health and Wellbeing

1. Reducing inequalities for communities disadvantaged by ethnicity or class

Grants are available to assist community groups that aim

- to reduce poverty in ethnic minority communities
- to increase the number of ethnic minority owned business and number of people in senior position in the Bristol's businesses
- to increase educational achievement

2. Increase ethnic minority power and participation in public life

Grants are available to assist community groups that aim

- to increase the number of ethnic minority people as councillors, magistrates, school governors and other public appointments
- to increase political literacy and rates of participation among black people
- to develop ethnic minority leadership in the City

3. Grow a historically accurate, strong and inclusive Bristol narrative promoting “togetherness”

Grants are available to assist community groups that aim

- to establish a place for ethnic minority people in Bristol's historical, present and future narrative
- to develop resilience among Bristol's ethnic minority population
- to grow a City of truth and reconciliation

What funding is available?

There is a total of £60,000 to be distributed in two rounds of applications, with £30,000 being available in each round. There is no limit to how much you can apply (other than the maximum available in each round). The Commissioners may choose to make only one grant of the full amount or a range of smaller grants depending on the spread and quality of the

applications received. Groups must demonstrate that they have match funding for the funding requested, this could be in the form of in kind support as well as funding from other sources.

The Commission is not able to provide funding for staff costs, where staff are already employed. It can make grants for projects costs where the organisation may need to take on a temporary worker to deliver a particular service.

Who can apply?

To apply to the Bristol Legacy Commission fund you do not have to be a registered charity, as long as the work you do has charitable aims and you have a constitution (set of rules) and management committee. If your organisation has its own bank account it must have at least two signatories to authorise cheques.

Please note if you have already received funding from the Legacy Commission you will not be eligible for a further grant. The Commissioners would like to reach projects with which they do not already have contact.

This is a one off programme during 2010/2011.

Timetable for applying

The fund is open for applications from 11 October 2010, the deadline is 5th November 2010 and the decisions will be made in January 2011 when you will be advised of the decision of the Panel.

Previous Awards have been made to

- St Paul's Carnival – Education Programme
- Unchosen - Film Festival
- ACTA – drama project with Somali Women
- The Two Way Street – BME Mental Health & Well Being
- BCFM – Voice of the Black British Veteran

What we don't fund

- Individuals.
- General appeals.
- Statutory organisations or the direct replacement of statutory funding.
- Political groups or activities promoting political beliefs.
- Religious groups promoting religious beliefs.
- Arts projects with no community or charitable element.
- Sports projects with no community or charitable element.
- Medical research, equipment or treatment.
- Animal welfare.
- Projects that take place before an application can be processed.
- Activities that are intended to raise funds for other organisations.

Please note that vehicles are usually given low priority.

How to apply

You will need to complete an application form which is available on the Quartet Community Foundation website www.quartetcf.org.uk in the section “apply for a grant”. You can also

request one by email or phone from the contact details below.

As well as the completed application form you will also need to send by post or email the following:

- Your organisation's most recent accounts or financial information.
- A list of names and addresses of the Management Committee.
- A copy of your child protection policy if you work with children and young people.

What will happen next?

Once we have received your application it will be assessed by a member of staff. They may contact you for further information or to arrange to meet to discuss the application in more detail. Applications will then go to a Grants Advisory Panel that includes members of the Bristol Legacy Commission and a Trustee of the Community Foundation.

If your application is successful you will receive a letter detailing the amount of the grant, what it is to be used for and what you need to do to receive payment.

If your application is unsuccessful you will receive a letter giving the reasons for this. If you disagree with the grounds of the decision you may appeal. Please ask for a copy of the appeals procedure if necessary.

Monitoring and evaluation

Six months after the grant has been paid we will send you a grant monitoring form. This form asks for details of how the grant was spent and what was achieved. The grant offer letter explains what you will be asked in the monitoring form. In addition a member of staff or Trustee may contact you to arrange a visit to find out more.

Need more information?

If you need more information about this Grants Programme please contact your local office:

Bristol

Post: Royal Oak House, Royal Oak Avenue, Bristol BS1 4GB
Phone: 0117 989 7700
Email: info@quartetcf.org.uk

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