

Guidelines: Mall's Fountain Charity Fund



Bristol • Bath & North East Somerset • North Somerset • South Gloucestershire

What is The Mall's Fountain Charity Fund?

The Mall's Fountain Charity Fund is a charitable fund set up with funds raised at The Mall at Cribbs Causeway, including coins thrown in to the fountain.

The aim of the fund is to support local charitable causes within a 25 mile radius of The Mall. The Quartet Community Foundation helps us to manage the Fund.

Who can apply?

We welcome applications from small local charities, voluntary and community groups where a small amount of money can make a difference. Applicants must be based and working within a 25 mile radius of the Mall at Cribbs Causeway (including Weston-super-Mare and Newport to the west; Stroud to the north; Chippenham to the east and Shepton Mallet to the south).

Normally, Quartet Community Foundation gives priority to organisations that benefit people who are disadvantaged. Your organisation does not need to be a registered charity, as long as the work you do has charitable aims and you have a constitution or set of rules and a management committee.

How much do we give?

We try to support as many worthwhile applications as possible. Only one grant from the Mall's Fountain Charity Fund will be awarded to an organisation in a year. The maximum amount awarded from the Mall Fountain Fund is £1,000.

Examples of grants

- £958 to buy play equipment for use by children with special needs in Bradley Stoke
- £680 to provide counselling for women in North Somerset affected by domestic abuse
- £1,000 towards the costs of re-roofing a sports club in a village in North East Somerset
- £500 to take a group of elderly people from Kingswood on a trip out of the city
- £1,000 to provide training for leaders at a new scout group in Bristol for Muslim children
- £500 towards the costs of running a sports programme at a community centre in Newport

What we don't fund

- Individuals
- General appeals

What we don't fund (continued)

- Statutory organisations or the direct replacement of statutory funding
- Political groups or activities promoting political beliefs
- Religious groups promoting religious beliefs
- Overseas travel
- Arts projects with no community or charitable element
- Sports projects with no community or charitable element
- Medical research, equipment or treatment
- Animal welfare
- Projects that take place before an application can be processed

When can you apply?

You can apply at any time and your application will be considered by the Grants Panel at its annual meeting in the spring. The closing date for applications is 31st January each year.

How to apply

You will need to complete an application form. You can apply online at www.quartetcf.org.uk. Alternatively you can download an application form from our website, or request one to be sent by post by contacting your local office. Forms are also available from the Mall's website www.mallcribbs.com and from the Mall's Information Desk situated on the upper level.

As well as the completed application form you will also need to send by post or email the following:

- Your organisation's most recent accounts or financial information. If your organisation has only recently started, please include an estimated budget for the first year.
- A list of names and addresses of the Management Committee.
- A copy of your child protection policy if you work with children and young people.

What will happen next?

Once we have received your application it will be assessed by a member of staff from the Quartet Community Foundation which helps The Mall manage the fund. Someone from the Community Foundation may contact you for further information or to arrange to meet to discuss the application in more detail. Your application will then be considered at the annual meeting of the Grants Panel, which includes representatives of The Mall management and retailers. We will let you know the result of your application as soon as possible after the Panel has made a decision.

If your application is successful you will receive a letter detailing the amount of the grant, what it is to be used for and what you need to do to receive payment by cheque.

If your application is unsuccessful you will receive a letter giving the reasons for this. The decision of the Panel will be final – we are sorry, we are not able to accept any appeals.

Monitoring and evaluation

Six months after the grant has been paid we will send you a grant monitoring form. This form asks for details of how the grant was spent and what was achieved. In addition a member of staff or Trustee at Quartet Community Foundation may contact you to arrange a visit to find out more.

Need more information?

If you need more information about the Mall Fountain Fund please contact your local office of Quartet Community Foundation:

Bristol and South Gloucestershire:

Name: Lisa McKeever
Post: Royal Oak House, Royal Oak Avenue, Bristol BS1 4GB
Phone: 0117 9897748
Email: lisa.mckeever@quartetcf.org.uk

Bath & North East Somerset:

Name: Jilly Edwards or Clare Prosser
Post: 6 Westfield Court, Third Avenue, Midsomer Norton BA3 4XD
Phone: 01761 411083
Email: jilly.edwards@quartetcf.org.uk / clare.prosser@quartetcf.org.uk

North Somerset:

Name: Ronnie Brown
Post: Royal Oak House, Royal Oak Avenue, Bristol BS1 4GB
Phone: 0117 9897705
Email: ronnie.brown@quartetcf.org.uk

Publicity

We may ask you to co-operate in publicising the grant, so that people who have donated to the fund can see how the money has been used.

Acknowledgement



Quartet Community Foundation is a registered charity number: 1080418. The Mall's Fountain Charity Fund is a fund within Quartet Community Foundation.